### **Website Security Policy**

Alcoa Tenn Federal Credit Union recognizes the importance of protecting the privacy of personal information about you, our members and others who visit our website. We believe that all personal and financial information specific to you that you provide to us through any channel constitutes personal information. You may give us personal information when you apply for membership, request a product or service, or when you send us email. This policy describes our information gathering and disclosure practices for our Internet website and email obtained at <a href="www.atfcu.com">www.atfcu.com</a>. For additional information on privacy, please read our <a href="Privacy Policy">Privacy Policy</a>.

#### Access to your online personal information is restricted.

Your personal information is only accessed by ATFCU personnel responsible for completing your request and/or transaction. Consequential access to your information by credit union personnel is done to complete additional requests or transactions that you have authorized.

## If you send us information by email, we will retain the information relevant to the transaction, service or product that is the subject of your email.

Only our staff uses the information sent to us to process your request and to assure that we have adequately addressed your inquiry and to handle any follow up questions you may have. Your email address **will not** be sold, nor will it be shared with others outside the credit union, unless we are required to do so by law.

# ATFCU *does not* store member or account information on our web server which is accessed by the public.

All member account information is housed on computers that are behind our firewalls (protected area).

# ATFCU *does not* endorse nor control the external Internet websites which may be found as links from our website nor other sites to which they may link.

The credit union does not control any specific commercial product or service these external Internet websites mention. Further, ATFCU does not guarantee the accuracy, completeness, efficacy, timeliness or correct sequencing of information their pages contain. Websites, such as Members Financial Services, feature their own privacy policy.

By using this website, you signify your acceptance of the ATFCU Website Security Policy. If you do not agree to this policy, please do not use this site. We reserve the right, at our discretion, to change, modify, add or remove portions of this policy at any time. Please check this page periodically for changes. Protecting your privacy is an on-going process for us. We will continue to review the measures we take to protect the privacy, confidentiality and security of your personal information.

Thank you for reading this policy.